

NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA
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MINUTES of the Parish Council meeting held on 9th June 2022 Chapel Schoolroom, North Duffield

Part 1

22060. In attendance: Cllrs R Arrand, S Brown, R Hemingway (Chairman), M Patten, L Richardson and B Wells. S Look (Clerk). Members of the public. Apologies from Cllr C Walker, Cllr Topping and Cllr Arthur. No declarations of interest received.

22061. Co-option of new councillors: Councillors considered filing the two remaining vacancies by co-option, which were left unfilled at the election by reason of insufficient nominations. There were three candidates and after a ballot it was resolved to co-opt Malcolm Walton and Darren Wint. Declaration of acceptance of office and register of interest forms completed. Clerk to request a change in the total number of Councillor seats from nine to eleven.

22062. Minutes of the Parish Council meeting held on Thursday 5th April 2022 and the minutes of the Annual Parish Council meeting held on 12th May 2022 were proposed, seconded and unanimously agreed as a true and accurate record.

22063. Matters arising from the last meeting:

- i. Most items on the 'to do' list from the village walk around confirmed to have been done. Flagpole has been corrected and cleaned. Village signs and dog bins have been jet washed by Cllr Brown. Cllr Hemingway to update the list for the next meeting.
- ii. Back Lane pumping station issues; no further updates.
- iii. Parking issues raised at the Annual meeting; Cllr Brown attended the Village Hall committee meeting. The Committee have resolved to negotiate with the Bird Auction rather than terminate it and have emailed the Bird Auction organisers about the parking complaints and the inconsiderate attitude towards the residents. They have asked the Bird Auction organisers to take steps to address the issues raised and are prepared to monitor the way parking is controlled by the Bird Auction organisers. Cllr Brown to monitor and report back on progress at the next meeting.
- iv. Land for re-wilding / tree planting; it was noted that the primary school have undertaken some tree planting. Clerk to send details to the allotment committee. Cllr Walton offered to plant some trees on his land. Cllr Richardson to ask the PFA if they would like to apply for any.
- v. Footpath to link up North Duffield to Skipwith Common; resolved to contact Cllr Mark Topping to approach the Leader of SDC for funding for this.

22064. Public time:

- i. Resident reiterated information about potential funding towards the proposed footpath from North Duffield to Skipwith Common.
- ii. A member of public raised concerns about the lack of a footpath on Green Lane in parts making it dangerous for pedestrians.

22065. Receive Ward/ District Councillor reports:

No Ward/District Councillors present.

- i. Clerk to apply for community funding from Cllr Topping and Cllr Arthur.
- ii. Clerk to contact Cllr Arthur regarding NYCC locality budget funding towards the electrics upgrade on the village green.

22066. Highways:

- i. Update on the VAS Sign in the village. Post ordered on 6th May from NYCC. VAS has been ordered from TWM. Countersigned agreement has been signed. It could take a couple of months for the post installation given the current workload at NYCC.
- ii. Speeding issues on York Road near the pond; it was noted that once the build out is in place the speeding issues should reduce.
- iii. Update on the community speed watch volunteers; 10 volunteers have agreed to form a group. Cllr Wells to represent the Parish Council in the group.
- iv. Request received from a resident to follow up on any update on the extension to the no waiting signs at school, the yellow markings in the school entrance and also the movement of the 30 mph sign in to the on York Road entering the village from Skipwith as well as the speed restrictions that were agreed near the playing fields. It was confirmed that regarding the school markings, Highways are waiting for their legal team to seal the traffic order and then they will be installed. York Road

30mph change has been approved by legal team, a works order has been submitted for the new 30mph signs.

- v. Verge on York Road; this was dug up by Northern Utilities when the new housing estate on The Paddocks started but has still not been reinstated. Reported to Highways. They have informed the street works inspector who will be attending the site in June.
- vi. Build-out on York Road update; the signs have arrived and Highways are waiting for a date from the contractor as to when the build out will be installed.

22067. Planning Applications

- i. No planning applications received prior to the meeting to consider.

22068. Planning Decisions:

- i. No planning decisions received.

22069. Financial matters:

- i. Finance report and consider transactions for approval and payment:
Account balance and reconciliation:

		Current account	Savings account
a.	Account balances as at 30th April 2022	£5723.59	£29,567.04
b.	Payments made since last meeting (approved at last meeting):		
	S Look April expense	-£58.45	
	NYCC streetlighting energy account 2021-22	-£784.34	
	S Look – May salary and March/April 4hr O/T on election /accounts for payment in June	-£	
	R&JM Henley – Rowan (Sorbus) tree for the village green	-£184.80	
c.	Payments made since last meeting under clerks delegated authority:		
	Zurich Municipal – insurance	-£746.25	
	Glassfibre poles	-£177.60	
	B Hopper – internal auditor	-£90.00	
	Tigerprint – flyers for the Jubilee leaflets	-£44.00	
	E&B Hospitality; Jubilee prosecco, plastic glasses etc	-£275.26	
	Emma Squires-Kemp; Cardboard Queen	-£61.42	
d.	Receipts	Nil	
e.	Internal transfer	£3,000	-£3,000
f.	Account balances as at 31st May 2022	£5,832.03	£26,567.04
g.	To approve the following payments:		
	S Look May expenses	-£446.34	
	S Look; May salary, 3 hrs Annual mtg O/T (to be paid in July)	-£	
	Selby District Council; dog bin post on village green	-£82.69	
	Lewis Tree Surgery; agricultural report on the village green	-£360	
	NYCC; streetlight maintenance 2021-22	-£47.64	
	Selby District Council; provision of bins for the jubilee events	-£84.16	
	L Richardson; jubilee items	-£61.06	
	Fizzco; Christmas lights (white)	-£1046.51	

Councillors resolved to allow the clerk to purchase Microsoft 365 Business Standard in order to share files with councillors at a cost of £112 per year.

Clerk to provide details of total jubilee expenditure to report back at the next meeting.

Resolved to accept and approve the payments and transactions as stated.

22070. Village Green:

- i. No further update on the formal easement over the village green from Daniel Gath homes to install a connection to the foul drainage.
- ii. Update given from the 'village green working group; the paving in front of the pond needs a channel near the bench. Cllr Wint to arrange. Paving to be power washed.
- iii. Resolved to purchase a marquee from the PFA for village events for £500. To allow the football club to use it for the next 5 years. To be stored by Cllr Arrand. To determine at the next meeting who will take control of managing it for hiring it out. Deposit to be taken and damage waiver to be signed

prior to hire. To ascertain what additional accessories are required for it. To be cleaned prior to storage.

- iv. Christmas lights have been ordered. To be dispatched when payment has been received. Cllr Arrand to order 5 storage boxes. Request made to get 2 more strings of coloured globe lights. Cllr Hemingway to check the existing stock and clerk to get a quote.
- v. Cllr Wint and Cllr Patten to arrange to get a quote for an electrical check, new sockets in a lockable box near the dog bin and re-cable laying for the village green. Turf cutter approx. £129 from HSS.
- vi. Cllr Wint has serviced the flagpole. Resolved to order a printed Ukranian flag at a cost of £37.95.
- vii. Councillors resolved to accept the quote of £300 from Men in Sheds for a book swap stand to be located on the village green. Colour of the stand to be determined at the next meeting.
- viii. Noted TPO reference 2022/0467/TCA; application for consent to crown clean canopy, remove dead/diseased and dysfunction material over 30mm diameter, crown lift by 5.2 m over highway and remove lowest limb to the south to 1 No Oak tree (T2) and 1 No Lime tree (T8), crown clean canopy and remove failed limbs within the canopy to 1No Sycamore tree (T12), crown clean canopy, remove deadwood, lateral prune/reduce overextended limbs by approximately 2.4m and crown thin by 20% to 1No Cedar tree (T14) and crown clean canopy, remove deadwood and install 3 - 4 No ton non injurious cable brace systems to reduce mechanical leverage on primary union to 1 No Sycamore tree (T15) in the conservation area. No decision from SDC as yet. To request that Lewis' leave the logs for villagers to collect.
- ix. Report received on the results of the level 3 assessment of the Oak tree on the village green. As the tree has been identified with early stages Ganoderma this fungus is pathogenic and likely to eventually result in the failure of the tree. The tree cannot be cured of this and is very unlikely to be able to cure itself. The tree will defend itself and live with the fungus for some time until intervention is needed. The scan only shows results for the layer scanned, Ganoderma typically enters and reacts with the roots and basal area of the tree. The scan height of 37cm has given a good indication of the fungal activity at this point and is representative of the basal area it is possible that the root area is more degraded but the vitality of the tree has not changed. The prevailing wind and missing rooting area being in the same direction, the Southwest, may become more significant in time, but it is not currently. It is recommended that T1 has an annual visual inspection noting the vitality of the crown and the development of new any new fruiting bodies with the expectation to re scan the tree in 3-5 years. To consider planting another Oak tree on the village green elsewhere so that it is established for when this tree will need to be removed in the future. To add to next agenda.
- x. Resolved to locate the WI commemorate bench on the paved area of the village green opposite the pond in-between two other benches. Cllr Richardson to contact a WI representative.
- xi. Cllr Brown to get a quote for a half round bench made of recycled plastic for the green.

22071. Correspondence:

- i. Noted YLCA White Rose Update and training dates. Cllr Patten attended the YLCA branch meeting on behalf of the PC and gave a full update to councillors. SDC planning department attended the meeting and explained about the local plan progress and the changes when the council moves to the new unitary. North Yorkshire Police, Fire & Crime Commissioner hoping to attend the next YLCA branch meeting. Details of the YLCA online training to be sent to councillors.
- ii. Noted LGR updates from NYCC. Further online briefings to be given on the transition to North Yorkshire Council, the new unitary council for North Yorkshire on 23rd June 7-8pm and 30th June 11am-12.30pm.
- iii. Request made by parishioner for recycling bins in the village. SDC will not provide any public recycling bins. They have trialled a couple in the past but they always get contaminated which leads to collection problems. They currently only site standard litter or dog bins.
- iv. Clerk to get a quote for three wheelie bins for the use at community events.
- v. Clerk to send a letter to the Queens secretariate regarding the Jubilee.

22072. Meeting closure to members of the public:

- i. Confirmed the next monthly meeting of the Parish Council is to be held on Thursday 14th July 2022 at 7pm in North Duffield Methodist Chapel.

Part 2

22073. Confidential business. Resolved to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

- i. North Duffield Landings. Sale progressing.

Meeting closed at 20:45.

Signed:

(Chairman)

Date:

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